

# November 2009

| Sun | Mon   | Tue  | Wed   | Thu  | Fri   | Sat |
|-----|---|--|---|--|---|-----|
| 1   | 2   | 3  | 4   | 5<br>Service Boosters Part 3,<br>9-10 am, HU 104                           | 6   | 7   |
| 8   | 9   | 10<br>Banner Finance, 2:00—<br>3:30 pm, Robinson 006   | 11<br>Smoking Cessation, 9-10<br>am HU 103  | 12<br>Supervisor Roundtable:<br>Influential Leadership,<br>9—11 am, HU 104 | 13  | 14  |
| 15  | 16<br>Surviving the Holidays:<br>Maintaining a Healthy<br>Diet, 12—1 pm, PDR<br>100/200 | 17<br>Equal Employment Op-<br>portunity Institute Day 1,<br>8:30 am—4:30 pm,<br>Owen Conference Room | 18<br>Equal Employment Op-<br>portunity Institute Day 2<br>and Workplace Diversity,<br>8:30 am—4:30 pm,<br>Owen Conference Room | 19   | 20<br>Shots Fired: When Light-<br>ning Strikes, 12—1 pm,<br>PDR 100/200 | 21  |
| 22  | 23  | 24   | 25  | 26<br><i>Thanksgiving Holiday</i>  | 27<br><i>Holiday</i>  | 28  |
| 29  | 30  |  |   |  |   |     |

# December 2009

| Sun       | Mon                              | Tue  | Wed  | Thu  | Fri  | Sat       |
|-----------|----------------------------------|--|--|--|--|-----------|
|           |                                  | <i>1</i>   | <i>2</i><br>Microsoft Office 2007, 9<br>am—12 pm, KH 036 | <i>3</i><br>Service Boosters Part 4,<br>9-10 am, HU 104  | <i>4</i><br>EXL Delegating for Re-<br>sults, 8:30 am—11:30<br>am, HU 104 | <i>5</i>  |
| <i>6</i>  | <i>7</i>                         | <i>8</i><br>EXL Delegating for Re-<br>sults, 8:30 am—11:30<br>am, HU 104 | <i>9</i><br>Banner Finance, 9—<br>10:30 am, Robinson 006 | <i>10</i><br>Supervisor Roundtable:<br>Assessing Your Team's<br>Leadership, 9—11 am,<br>HU 104 | <i>11</i>  | <i>12</i> |
| <i>13</i> | <i>14</i>                        | <i>15</i>  | <i>16</i>  | <i>17</i>  | <i>18</i>  | <i>19</i> |
| <i>20</i> | <i>21</i><br><i>Winter Break</i> | <i>22</i><br><i>Winter Break</i>   | <i>23</i><br><i>Winter Break</i>                         | <i>24</i><br><i>Christmas Eve</i>  | <i>25</i><br><i>Christmas Day</i>  | <i>26</i> |
| <i>27</i> | <i>28</i><br><i>Winter Break</i> | <i>29</i><br><i>Winter Break</i>   | <i>30</i><br><i>Winter Break</i>                         | <i>31</i><br><i>New Year's Eve</i>   |  |           |

# January 2010

| Sun       | Mon       | Tue   | Wed   | Thu   | Fri  | Sat       |
|-----------|-----------|---|---|---|--|-----------|
|           |           |   |   |   | <i>1</i>   | <i>2</i>  |
| <i>3</i>  | <i>4</i>  | <i>5</i>  | <i>6</i>  | <i>7</i><br>Diversity Series Part 1, 9-11 am, HU 104                              | <i>8</i>   | <i>9</i>  |
| <i>10</i> | <i>11</i> | <i>12</i>   | <i>13</i><br>Smoking Cessation, 9-10 am, HU 103 | <i>14</i><br>Supervisor Roundtable: Effective Meeting Leadership, 9-11 am, HU 104 | <i>15</i>  | <i>16</i> |
| <i>17</i> | <i>18</i> | <i>19</i><br>Preventing Identity Theft, 10 am—12 pm, HU 104 | <i>20</i>                                       | <i>21</i><br>Banner Finance, 2:00—3:30 pm, Robinson 006                           | <i>22</i><br>EXL Retaining Talent, 8:30-11:30 am, HU 104 | <i>23</i> |
| <i>24</i> | <i>25</i> | <i>26</i><br>EXL Retaining Talent, 8:30-11:30 am, HU 104    | <i>27</i>                                       | <i>28</i>   | <i>29</i>  | <i>30</i> |
| <i>31</i> |           |   |   |   |  |           |

# February 2010

| Sun       | Mon  | Tue   | Wed  | Thu  | Fri                            | Sat       |
|-----------|--|---|--|--|--------------------------------|-----------|
|           | <i>1</i>   | <i>2</i>  | <i>3</i>   | <i>4</i>   | <i>5</i>                       | <i>6</i>  |
| <i>7</i>  | <i>8</i>   | <i>9</i><br>Equal Employment Opportunity Institute Day 1, 8:30 am—4:30 pm, Owen Conference Room | <i>10</i><br>EEOI Day 2 and Workplace Diversity, 8:30 am—4:30 pm, Owen<br><br>Banner Finance, 9—10:30 am, Robinson 006 | <i>11</i><br>Diversity Series Part 2, 9-10:30 am, HU 104                               | <i>12</i>                      | <i>13</i> |
| <i>14</i> | <i>15</i><br>Shots Fired: When Lightning Strikes, 3-4 pm, HU 104 | <i>16</i><br>Fast Food: The Good, The Bad, and The Ugly, 12—1 pm, PDR 100/200                   | <i>17</i>  | <i>18</i><br>Supervisor Roundtable: Understanding Your Learning Style, 9-11 am, HU 104 | <i>19</i>                      | <i>20</i> |
| <i>21</i> | <i>22</i>  | <i>23</i><br><i>Community Connections Day</i>   | <i>24</i>  | <i>25</i><br><i>Homecoming</i>   | <i>26</i><br><i>Homecoming</i> | <i>27</i> |
| <i>28</i> |  |   |  |  |                                |           |

# March 2010

| Sun       | Mon       | Tue   | Wed  | Thu   | Fri  | Sat       |
|-----------|-----------|---|--|---|--|-----------|
|           | <i>1</i>  | <i>2</i>  | <i>3</i>   | <i>4</i><br>Diversity Series Part 3, 9-10:30 am, HU 104                                 | <i>5</i><br>Setting Performance Expectations Day 1, 8:30—11 am, HU 104 | <i>6</i>  |
| <i>7</i>  | <i>8</i>  | <i>9</i>  | <i>10</i>  | <i>11</i><br>Performance Management Overview, 9—10:30 am, HU 104                        | <i>12</i>  | <i>13</i> |
| <i>14</i> | <i>15</i> | <i>16</i><br>Banner Finance, 2:00—3:30 pm, Robinson 006         | <i>17</i>  | <i>18</i><br>Supervisor Roundtable: Performance Management Overview, 9—10:30 am, HU 104 | <i>19</i>  | <i>20</i> |
| <i>21</i> | <i>22</i> | <i>23</i><br>Performance Management Overview, 3—4:30 pm, HU 104 | <i>24</i>  | <i>25</i>   | <i>26</i>  | <i>27</i> |
| <i>28</i> | <i>29</i> | <i>30</i>   | <i>31</i><br>Performance Management Overview, 9—10:30 am, HU 104 |   |  |           |

# April 2010

| Sun       | Mon   | Tue  | Wed       | Thu  | Fri   | Sat       |
|-----------|---|--|-----------|--|---|-----------|
|           |   |  |           | <i>1</i><br>Diversity Series Part 4,<br>9—10:30 am, HU 104                               | <i>2</i><br>Setting Performance<br>Expectations Day 2,<br>8:30—11 am, HU 104  | <i>3</i>  |
| <i>4</i>  | <i>5</i><br>Disciplinary Process, 9-<br>11 am, HU 104 | <i>6</i><br>Hot Topics/Nutritional<br>Myths, 12-1 pm, PDR<br>100/200 | <i>7</i>  | <i>8</i><br>Supervisor Roundtable:<br>Understanding Key Prin-<br>ciples, 9-11 am, HU 104 | <i>9</i>  | <i>10</i> |
| <i>11</i> | <i>12</i>   | <i>13</i>  | <i>14</i> | <i>15</i>  | <i>16</i><br>Setting Performance<br>Expectations Day 1,<br>8:30—11 am, HU 104 | <i>17</i> |
| <i>18</i> | <i>19</i>   | <i>20</i><br>Banner Finance, 2:00—<br>3:30 pm, Robinson 006          | <i>21</i> | <i>22</i>  | <i>23</i><br>Setting Performance<br>Expectations Day 2,<br>8:30—11 am, HU 104 | <i>24</i> |
| <i>25</i> | <i>26</i>   | <i>27</i>  | <i>28</i> | <i>29</i>  | <i>30</i>   |           |

# May 2010

| Sun       | Mon       | Tue       | Wed       | Thu   | Fri       | Sat       |
|-----------|-----------|-----------|-----------|---|-----------|-----------|
|           |           |           |           |   |           | <i>1</i>  |
| <i>2</i>  | <i>3</i>  | <i>4</i>  | <i>5</i>  | <i>6</i><br>Diversity Series Part 5, 9-10:30 am, HU 104                     | <i>7</i>  | <i>8</i>  |
| <i>9</i>  | <i>10</i> | <i>11</i> | <i>12</i> | <i>13</i><br>Supervisor Roundtable: Interaction Guidelines, 9-11 am, HU 104 | <i>14</i> | <i>15</i> |
| <i>16</i> | <i>17</i> | <i>18</i> | <i>19</i> | <i>20</i><br>Banner Finance, 9—10:30 am, Robinson 006                       | <i>21</i> | <i>22</i> |
| <i>23</i> | <i>24</i> | <i>25</i> | <i>26</i> | <i>27</i>   | <i>28</i> | <i>29</i> |
| <i>30</i> | <i>31</i> |           |           |   |           |           |

# June 2010

| Sun       | Mon       | Tue  | Wed       | Thu   | Fri       | Sat       |
|-----------|-----------|--|-----------|---|-----------|-----------|
|           |           | <i>1</i>   | <i>2</i>  | <i>3</i><br>Diversity Series Part 6, 9-10:30 am, HU 104                 | <i>4</i>  | <i>5</i>  |
| <i>6</i>  | <i>7</i>  | <i>8</i>   | <i>9</i>  | <i>10</i><br>Supervisor Roundtable: Effective Feedback, 9-11 am, HU 104 | <i>11</i> | <i>12</i> |
| <i>13</i> | <i>14</i> | <i>15</i>  | <i>16</i> | <i>17</i>   | <i>18</i> | <i>19</i> |
| <i>20</i> | <i>21</i> | <i>22</i><br>Cooking Light Demonstration, 12-1 pm, PDR 100/200 | <i>23</i> | <i>24</i>   | <i>25</i> | <i>26</i> |
| <i>27</i> | <i>28</i> | <i>29</i>  | <i>30</i> |   |           |           |

# July 2010

| Sun | Mon | Tue | Wed  | Thu | Fri | Sat |
|-----|-----|-----|--|-----|-----|-----|
|     |     |     |  | 1   | 2   | 3   |
| 4   | 5   | 6   | 7  | 8   | 9   | 10  |
| 11  | 12  | 13  | 14<br>Shots Fired: When Light-<br>ning Strikes, 9-10 am,<br>Location TBA | 15  | 16  | 17  |
| 18  | 19  | 20  | 21   | 22  | 23  | 24  |
| 25  | 26  | 27  | 28   | 29  | 30  | 31  |